

South Haven Rod & Gun Club, Inc.

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South Haven, MI 49090
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PROPOSED

By-Laws

Article I – NAME OF ORGANIZATION – *South Haven Rod & Gun Club, Inc.*

Article II – OBJECT OF ORGANIZATION

- Section 1:** To promote the interest of all legitimate shooting sports and the sport of the rod.
- Section 2:** To promote conservation, education, hunter safety education, and firearms safety education.
- Section 3:** To encourage enactment and the enforcement of the laws for the protection and preservation of fish, game, and all non-game wildlife.
- Section 4:** To foster better understanding and relations between the Club and the community.
- Section 5:** This organization shall operate without profit, shall be non-political, and non-sectarian.

Article III – MEMBERSHIP AND DUES

Section 1: Eligibility

- a. Any person, who is a United States citizen and also is a member of The National Rifle Association of America; and while he or she remains of good repute, shall be eligible to be a primary member of the South Haven Rod and Gun Club.
- b. Eligibility requirements shall not in any manner be based on a person's race, color, religion, sex or national origin, and no such discriminatory records shall be maintained by the South Haven Rod & Gun Club.

Section 2: The Board of Directors shall act as a Membership Committee for all perspective and renewing members. The Membership Committee shall make its report on all perspective and renewing members at any regular Club meeting. The Membership Committee has the right to refuse any membership; the reason need not be stated. The Membership Committee shall set forth changes for dues, initiation fees and membership policies. Said changes shall be presented to the Board of Directors and Officers for a majority vote.

Section 3: All memberships are family memberships (with a designated PRIMARY Member) and pertain to spouse / all immediate family members under the age of eighteen (18). Spouses of all cardholding members are also members. If the spouse comes out to shoot without the cardholding member, the spouse must have a membership card in their name (no charge for the card). Proximity cards will NOT be issued to spouses. Only one card will be issued per membership. The organization shall have the following types of membership.

- a. Regular membership – Age 18 – 64, all rights and privileges of the club.
- b. Senior membership – Age 65 and over, all rights and privileges of the club.
- c. Junior membership – Age 17 and under, NO voting rights, NO key privilege.
- d. Special Membership – Active Duty Law Enforcement Officers and Active Duty / Reserve Military Personnel, all rights and privileges of the club.
- e. Life Memberships – Available to members in good standing. All rights and privileges of the club.

Section 4: All Memberships shall run from January 1st to December 31st.

Membership Dues – All membership renewals are due and payable on January 1st. Dues for the succeeding year(s) are payable beginning at December regular meeting. Dues are considered delinquent if not paid by January 31st.

Dues for the levels of membership shall be set by the Board of Directors, and shall be pursuant to the current South Haven Rod and Gun Club policy. In addition, the Board of Directors may implement any initiation fees or club assessments as deemed necessary. To be approved by the membership at a regular meeting.

Section 5: Life members must prove annual membership to the N.R.A, or be a Life Member of the N.R.A. to maintain their rights.

Section 6: No dues shall be remitted for any reason and no member in arrears for dues or other indebtedness shall be permitted to enjoy the privileges of the Club membership.

Section 7: A member in good standing is defined as a member that is current with their dues, meets the requirement of section 1, and has been a member of the Club for at least one (1) year.

Section 8: The Board of Directors shall act as a disciplinary committee and has the right to revoke or deny any person's membership. Said person shall be entitled to a fair hearing at the regular club meeting or any special meeting so called for this purpose.

Section 9: Applications for membership shall be taken year round and voted on by the general membership at the monthly meetings.

Section 10: All new members or renewing members shall fill out a membership form as provided to them from the South Haven Rod & Gun Club. Applicant's forms shall

be forwarded to the Investigation Committee for recommendation to the Membership. Not submitting a fully completed and signed membership form, may be grounds for refusal of membership.

Section 11: All new members shall have a one (1) year probationary period from date of membership.

During this period, any violation of any Club Rules or By-Laws shall be grounds for dismissal.

At any Regular Club meeting, by a vote of the Membership for the "Good of the Club", a Member in their probationary period can be expelled from the Club. The Member in question has a right to appeal at the next Regular Club meeting.

Section 12: RIGHT OF MEMBERS (PRIMARY Member)

a. Members have the right to hold office. (including spouse)

b. Primary Members have the right to vote at Regular Club meetings or Special Meetings.

c. Each such member has one vote to be cast in person and not by proxy.

d. These rights shall be limited to the members in good standing as defined in Section 7..

Article IV – OFFICERS

Section 1: The Officers & Directors/Trustees shall be a President, Vice-President, Secretary, Treasurer, and three (3) Directors (trustees). The President, Vice-president, Secretary, Treasurer and three (3) Directors shall be elected by ballot at the regular meeting held in December. Only Primary members in good standing are eligible to be elected officers and or directors.

Section 2: The term of office shall be for one (1) year and run concurrent with the membership year. Directors (Trustees) shall be elected for three (03) year terms with terms being offset by one (01) year intervals.

Section 3: All vacancies among the officers shall be filled by the directors with the exception of the President; the Vice-President shall fill the vacancy of the President. Vacancies among directors shall be filled by appointment by the Board of Directors, said appointment to hold until the next annual election.

Section 4: Any officer may be recalled by a three-quarter (3/4) vote of the general membership This recall vote shall be held at a special meeting held for this purpose. Said special meeting shall be called by a petition of at least one-third (1/3) of the general membership. All members will be notified at least thirty (30) days in advance of the special meeting.

Section 5: Any member of the Club may become an Officer through the election process, but only after being a member of the Club for a minimum of one membership year, the previous year of the election.

Section 6: ELECTION OF OFFICERS

a. Requirements to qualify for a nomination:

1. Must be age 21 or older.

2. Must have been a primary member of the Club for a minimum of one year and a current paid member.
 3. Meet eligibility requirements in Article III, Section 1.
 4. Be a resident of the State of Michigan for one year and a US citizen.
 5. No previous felony convictions.
 6. Able to attend all required meetings of the Board of Directors.
 7. Able to perform all necessary duties required of the office (see requirements).
 8. Must have knowledge and aptitude needed for the office.
 9. No person can be an Officer or Director if he / she was ever terminated from the Club for conduct detrimental to the Club.
- b. Nominations for Officers are taken by the Nominating Committee at the regular Membership meetings held in October and November each year. The nominations come from the floor of the General Membership and must be seconded from the floor. Nominations are taken from the floor for the positions of President, Vice-President, Secretary, Treasurer, and three (3) Directors.
 - c. Voting for the offices of President, Vice-President, Secretary, Treasurer and (3) Directors is done at the December regular Membership meeting. Voting is done by "secret ballot" only. Ballots are only given to those who display a valid membership card. Write in ballots will not be allowed or counted. The "secret ballot" vote may be waived if there are no opposing candidates.

- Section 7::** The Officers and Directors/trustees shall have control and direction of the business of the Club, of all matters relating to its interest and advancement, audit the books of the Treasurer and all bills against the Club. They may also form and appoint any committees deemed necessary. They may adopt rules and regulations that will run the club safely and efficiently. They may close any and all ranges at any time without prior notification, as deemed necessary for events, repairs, etc. The Board of Directors, by a majority vote, may authorize the President to borrow money in order to advance the interests of the Club and may mortgage Club property to secure any such loans.
- a. To the extent permitted by law, a volunteer director shall not be personally liable to the corporation or its members for monetary damages for breach of Director's fiduciary duty.
 - b. The corporation assumes all liability to any person other than the corporation or its members for all acts or occurring of a volunteer director occurring after January 1, 1988.

Article V – DUTIES OF OFFICERS

Section 1: The President

- a. Shall preside at all meetings of the Club or Board of Directors. He shall call all special meetings and appoint all committees. He is to maintain order, put questions, announce business and conduct meetings in a business like fashion.
- b. Main responsibility is to delegate authority and to ensure that the other Officers and Directors are fulfilling their responsibilities.
- c. Serves as a General Manager, overseeing all functions and operations.

- d. Is authorized to appoint any member of the Club to a special committee for the purpose of conducting Club business. The term of such an appointment shall not exceed a one year period, except by voluntary acceptance.
- e. Shall present a "State of the Club" address at the Annual Membership meeting. Items to be included in the address shall be, but not limited to, a financial statement for previous year, membership status (losses / gains from previous year), goals for the upcoming year.
- f. Has the authority to sign all legal documents.
- g. Shall represent the Club to the local communities when needed.
- h. Has the authority to attend any meeting held by any committee or group within the Club.

Section 2: The Vice-President

- a. Shall have the power to act in the absence of the President.
- b. In the absence of the President, shall preside and perform the duties of the President.
- c. Is second in command to the President.
- d. Has the responsibility to lead the Opening Ceremony at all meetings.
- e. Shall be responsible for the maintenance of all Club owned property and equipment. The Vice-President has the authority to appoint members to work duties for the maintenance of Club property and equipment.

Section 3: The Secretary

- a. Shall keep a record of the proceedings of all meetings of the Club and the Board of Directors, notify members of meetings and look after correspondence of the Club.
- b. Shall maintain the minutes along with all club records for safekeeping.
- c. In absence of the Vice-President or President, the Secretary is next in command and will perform their duties.
- d. Can sign legal documents in concert with the President or Treasurer.

Section 4: The Treasurer

- a. Shall have charge of all the finances of the Club, pay all bills against the Club, act as the collector of all dues and other moneys owing to the Club, and make reports at the monthly meeting. The report shall consist of, but not limited to, account balances, moneys collected, bills paid, and upcoming expenses.
- b. Shall maintain all financial records in standard bookkeeping practices in an orderly and timely fashion.
- c. Shall work in concert with outside accounting or bookkeeping firms that the Club employs.
- d. May sign in concert legal documents with other Officers of the Club.
- e. Is responsible for making all payments in a timely fashion to avoid any penalties, to all required government agencies.
- f. Is responsible for presenting to the Club a "financial status" at the annual meeting of the General Membership.
- g. If the position of Treasurer becomes vacant, the Club, under emergency rule, may appoint a person to fill the remainder of the term or hire a qualified outside firm or person to take care of the Treasurer's duties, as these functions are vital to the Club's existence.

Section 5: The Directors (Trustees)

- a. Shall act as advisors to the Club.
- b. Shall fill vacancies among the Officers as appointed by the Board of Directors.
- c. Act as Membership Committee of all perspective members, maintain membership records, oversee orientation and act as a disciplinary committee..
- d. Act as a committee for the consideration of buying, selling, or encumbering Club property. They shall report their findings and give recommendations at any regular meeting or special meeting called for these purposes.
- e. Review and oversee all facility, range and grounds maintenance, renovation and construction in conjunction with the Range Committee.

Article VI – MEETINGS

Section 1: The Annual Meeting of the Club shall be held on the second Monday of February of each year, at such time and place as the Board of Director**s** may designate.

Section 2: The order of business for the Annual Meeting shall be:

- 1st Minutes of previous meeting
- 2nd Treasurer's Report (current and annual)
- 3rd Reports of Officers and Board of Directors
- 4th Old Business
- 5th New Business
- 6th Announcement of results of Annual Election

Section 3: Regular meeting**s** of the Club shall be held at such places and dates as may be deemed suitable by the Board of Directors; unless otherwise specified by the Board of Directors there shall be not less than one regular meeting in each month.

Section 4: A Special Meeting of the Club may be called by the Officers/ Board of Directors or on written request of the President or whenever one-third of the voting members in good standing of the Club, shall make a written request for the same, specifying the subject of the meetings, and provided that written notice of such special meeting shall be given to the members so qualified at least ten (10) days prior to said meeting.

Section 5: All meetings shall be conducted according to Roberts Rules of Parliamentary Procedure format; however, the Club is not governed by Roberts Rules of Order.

Section 6: The Officers / Board of Directors shall meet on the third (3rd) Thursday of each and every months, and its annual meeting shall be held coincident with the annual membership meeting of the Club.

Section 7: Non-members may attend meetings of the Club only by invitation by a member. Member applicants may be in attendance to introduce themselves and answer any questions asked of them

Article VII – FINANCES

Section 1: Budget

- a. The Club shall operate on a balanced budget.
- b. The Budget Committee shall submit a budget for the upcoming year to the general membership for approval at the September Regular Meeting. If the budget is not approved it will be amended and resubmitted at the next Regular Meeting.
- c. If a budget is not approved by the December meeting, then the Club shall operate under emergency authority requiring ALL expenditures to be approved by the Membership until the budget is approved.

Article VIII – DISBANDMENT OR DISSOLVEMENT

Section 1: In the event this Club is disbanded or dissolved, all assets and debts of the Club shall be liquidated and the title to any surplus shall be vested in the Friends of the National Rifle Association Foundation, The NRA.

Article IX – AMENDING BY-LAWS

Section 1: These by-laws may be amended at any regular meeting of the Club or any special meeting called for that purpose. Provided that the general membership has been advised of said amendments at least thirty days in advance of the amendments being voted in.